



**CITY OF WINOOSKI
CHAPTER 20 FEES**

Section 20-1 Planning and Zoning Fees

ADMINISTRATION PERMIT:

FEE

- **Demolition permit.**
- **Fence permit**
- **Landfill or removal excavation permit**
- **Sign permit.** First sign \$60, secondary sign \$25 if on single application
- **Swimming pool permit.** Includes fence permit fee.
- **Zoning permit.** Administrative permit without DRB review.

\$75*

QUASI-JUDICIAL REVIEW:

Development Review Board Hearing. Conditional use, dimensional variance, other review specified by Zoning Ordinance:

- Residential Use(s)
- Non-Residential Use(s)
- Mixed Uses(s)

\$ 130*

150*

150*

Appeal. Appeal of Administrative Officer decision to Development Review Board

\$ 110 - 150*

Public Warning Fee. Required of Development Review Board hearing applicants in addition to application/appeal fee; for printing of public notification in newspaper of general circulation. Fee reassessed due to cancellation by applicant.

+\$150

CERTIFICATE OF OCCUPANCY (ZCO)

- **Zoning Certificate of Occupancy.** Upon request; no zoning permit issued.
- **Temporary Certificate.** Maximum six (6) month duration
- **Re-inspection/Late ZCO.** Issued more than one (1) year after zoning permit approved; mandatory site inspection.

\$ 75

50

125

*Cost for a staff-review ZCO or self-certified ZCO is included within the zoning permit fee if issued within one year of zoning permit approval

JUDICIAL REVIEW

Appeals of Development Review Board decision to Vermont Environmental Court.
Fee set by Statute

BY STATUTE

SITE PLAN, SUBDIVISION & PLANNED DEVELOPMENTS:

Site Plan Review

Up to \$50,000 overall project cost	\$200*
\$50,000+, overall project cost	\$300*

Subdivision/Planned Unit Development (PUD)

Each of the first 2 lots/units	\$200*
Each lot/unit #3-9	100
Each lot/unit # 10+	75

Public warning fee. Required of Site Plan Review and Subdivision/PUD applicant in addition to application/appeal fee; for printing of public notification in news-paper of general circulation. Fee reassessed due to cancellation by applicant. +\$150

SKETCH PLAN REVIEW

(Per meeting)

20% of
Subdivision/PUD
fee or \$100,
whichever is
greater

MISCELLANEOUS FEES:

Document Recording Fee. Rate per page, set by Statute. Applies when there are in excess of 3 pages of recording per Planning/Zoning application.

Document Legal Review \$175/Hr.

Notes:

* Includes recording fees for up to three (3) pages and Zoning Certificate of Occupancy.

* Cost of self-certified ZCO and administrative ZCO are included within the zoning permit fee if issued within one year of zoning permit approval.

SECTION 20-2 CODE ENFORCEMENT DEPARTMENT

Minimum Housing Standards Inspections fee when a tenant files a written complaint with the Code Enforcement/Public Safety Department and request an inspection report shall be charged to the property owner \$50

Minimum Housing Inspection Fee per rental units and commercial units under 2000 Square feet for a Certificate of Compliance Fitness by Winooski Code Enforcement Officer \$50

A Four-Year Certificate of Fitness and Registration Fee

Pursuant to Section 10-3 and Section 10-4, the Registration and Inspection of all rental dwelling units including attached units subject to Minimum Housing Standards will be required in order to issue a (4) Four-Year Certificate of Fitness. To comply with the Minimum Housing Standards Inspection Program the property owner shall file the Landlord Registration Application each year and pay an annual fee of one hundred-dollars (\$100.00) per unit The fees are due by April 1st, of the programmed year. \$100/per unit/per year

Re-inspection Fee for Noncompliance. Re-inspections for noncompliance to Minimum Housing Standards, and re-inspections for Certificates issued for less than the four (4) year cycle shall be assessed a fee of one hundred dollars (\$100.00) per dwelling unit each time they are inspected until they obtain a four (4) year Certificate of Compliance Fitness. \$100/per unit

Annual Commercial Public Safety Inspection of commercial and business use for **Certificate of Fitness per small unit;**

- Category I Small Unit under 2000 square feet. \$100 per year
- Category II Medium Unit under 10,000 square feet \$250 per year
- Category III Large Unit under 100,000 square feet \$500 per year
- Category IV High Hazard / Service Station \$1,000 per year
- Category V Industrial, Manufacture, Residential > 100 units \$1,250 per year

Duplex Two-Family Condominium under common roof is a public building;

- Inspection year each owner occupied dwelling unit will be accessed an inspection fee of \$50.00 per owner occupied unit. \$50 per condo \$25 per condo
- Non-inspection year each owner occupied dwelling unit will be accessed a LRP –Fees

registration fee of \$25.00 per owner occupied unit.

- If an individual condo unit is offered for rent to the public the fee rate will be the same as the Landlord Registry Program.

Multi-Family Condominiums: Buildings having a common roof, common corridors, storage areas, exits, fire doors, fire alarms, sprinkler systems which may include separate businesses, recreational areas, parking lots and premises will under go an annual inspection for the common areas. All Common areas inspected yearly with a random percentage of units inspected on a 4-year cycle. Other Residential Uses such as Inns, Boarding Housing, Student Housing and Hotels with common areas shall apply based on number of units and mix uses.

< 10 units	\$50 per unit
> 10 units	\$25 per unit + business fees per unit

Fines and Penalties: Residential apartment uses, commercial, industrial, business and other attached uses for which a registration fee is required in this section which has not been paid shall be in violation [of the City Minimum Housing Codes] to the Winooski Code Enforcement Department is subject to the penalties set forth in this chapter. In addition, if the code enforcement department determines that a person has failed to pay the registration fee due under this section, the code enforcement department shall mail to such person a statement showing the balance due and shall add thereto a twenty-five (\$25.00) late payment fee per month plus interest at a rate of twelve (12%) percent per year. The unpaid balance and penalty shall be subject to interest at a rate of twelve (12%) percent per year from the due date until the date of payment. The charges levied in this chapter shall constitute a lien upon the property on which the rental unit is situated and may be enforced within the time and manner provided for collection of taxes on property.

Penalty	\$25.00 per month + interest
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SECTION 20-3 BUILDING PERMITS

*Minimum Fee for a Building Permit for construction under \$10,000	\$50.00
*\$10,000 to \$25,000 minimum fee:	\$100.00
*\$25,001 to \$75,000 minimum fee:	\$150.00
*\$75,001 to \$150,000 minimum fee:	\$250.00
*\$150,001 to \$300,00 minimum fee::	\$500.00
*Over \$300,000 minimum fee:	\$750.00 + \$00.05/sq. ft.
*Actual construction cost or minimum cost as determined by Marshall-Swift, whichever is greater.	

SECTION 2-4 CITY CLERK'S OFFICE

Fees/Licenses/Permits issued by the City Clerk are mandated by the State and the City has no control over these prices. One exception is:

Trash Haulers License \$50 + \$25/truck

Peddler's Fee \$10/per year

Entertainment Permit \$25/night with a
maximum of
\$175

SECTION 20-5 FIRE DEPARTMENT

False Alarms

1 st False Alarm	Free
Subsequent False Alarms	\$250
*Explosive Permit	\$50
Fees: A fee will be assessed to each person owning a vehicle(s) involved in a Motor Vehicle Accident or Vehicle Fire that requires services of the Winooski Fire Department. A fee of 250.00 will be assessed for Winooski Fire Department call outs for Motor Vehicle Accidents. A fee of \$350.00 will be assessed for Winooski Fire Department call outs for a vehicle fire. This fee will be assessed to those persons that do not reside in Winooski (vehicle registration information will be used).	\$250/accident \$350/fire

SECTION 20-6 POLICE DEPARTMENT

False Alarm Charges:

First Two	Free
3 rd	\$50
4 th & subsequent within 6 months	\$75
Denver Boot	\$25

SECTION 20-7 STREET DEPARTMENT

Driveway paving permit or work abutting City Right of Way	\$12
Each tap into City sanitary sewer – main line	\$300
Each tap into City storm sewer – main line 1	\$300
Street excavation fee (increased based on CPI 5% / yr (Street Excavation)	\$15.05/sf
Greenbelt Excavation	\$1.38/sf
Administration Fees	\$1.00/sf
*Use of City Engineer Services	\$30
Repair of trench in street	\$410

WATER RATE AND FEE SCHEDULE

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Fees are subject to change as established by the City Council/Board by resolution.

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| 1. Metered Water Usage Charge | Approved annually by City Council |
| 2. Fire hydrant user fee | \$200.00 plus cost of water |
| 3. Damaged meter replacement charge
(5/8" or 5/8"x3/4" meter) | \$150.00* |
| 4. Meter test fee | \$50.00. See Water Ordinance |
| 5. Interim or final meter reading | \$25.00 |
| 6. Service call (Regular hours) | \$25.00 |
| 7. Off/On (Non – delinquent) | \$25.00 |
| 8. Overtime rate for #6 and #7
minimum | \$97.50 per hour, four hour |
| 9. Off/On (Delinquent) | Per VSA Title 24 |
| 10. CWD Connection fee
of | As determined by the CWD Board
Commissioners |
| 11. Water Connection Fee- Residential | |
| a. Single Family home (3/4" or 1" tap) | \$1,000.00. Includes one 5/8"x3/4
meter and installation. |
| b. Multi-family dwelling (each individual unit)
and | \$1,000.00 per unit. Includes one
5/8"x3/4" meter per unit,
installation. |
| c. Multi family dwelling, single meter | \$1,000.00. Includes one 5/8"x3/4"
meter and installation |
| 12. Water Connection Fee- Commercial | |
| a. Single commercial unit | \$3,000.00. Includes one 1"
meter and installation. |
| b. Multi-commercial unit
installation | \$3,000.00 per unit. Includes
one 1" meter and
per unit. |
| c. Multi-commercial building- single meter | \$3,000.00. Includes one 1"
meter and installation. |

*Larger meters will be assessed on a case-by-case basis.

SECTION 20-8 RENTAL RATES FOR EQUIPMENT

Dump Truck	\$90/hour
Dump Truck w/ plow	\$100/hour
Loader w/Operator	\$100/hour
Backhoe w/Operator	\$100/hour
Sidewalk Snow Plow or Salt Truck w/Operator	\$80/hour plus cost of salt
Sweeper Fee	\$95/hour
Sewer Vactor Services for Municipalities Only (Emergency purpose only) (Customer must provide dumpsite)	\$110/hour
Camera/Filming of pipelines for Municipalities	\$110/hour